

# Mountain Crane

Customer: \_\_\_\_\_ Today's Date: \_\_\_\_\_ Lift Date: \_\_\_\_\_ P.O. # \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Title: \_\_\_\_\_

Job Name/Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Job # \_\_\_\_\_

Crane: \_\_\_\_\_ Duration: \_\_\_\_\_ Days:  Weeks:

<b>Lift Info:</b>	<b>Crane Info:</b>	<b>Rigging:</b>	<i>Size/Type</i>	<i>Quantity</i>
Weight: _____	Boom: _____	Slings: _____		
Radius: _____	Counterweight: _____	Shackles: _____		
Max. Elevation: _____	Jib / Luffer: _____	Spreader Bar: _____		
Mats Req: _____	Add'l: _____	Misc. _____		

<b>Lift Plan:</b> <a href="#">&lt; See Sheet 2 for details &gt;</a>	<b>Supporting Documents:</b>	<b>Rigging Attachment Method (Lug, Trunnion, Basket etc.)</b>
Basic Lift Plan (Spreadsheet): _____	<i>&lt; Provided by Customer &gt;</i> <i>pgs.</i>	_____
Critical Lift Plan (Full Booklet): _____	Hard Copy: _____	_____
AutoCAD Drawing: _____	Digital Copy: _____	_____
Multiple AutoCad Drawings: _____	CAD _____	_____
Ground Bearing Pressures: _____	PDF _____	_____
	Photos: _____	<b>Lift Description:</b> _____

**Safety Compliance Info:**

Site Safety Contact: \_\_\_\_\_

Training Required: \_\_\_\_\_

PPE/Special Requirements: \_\_\_\_\_

**Special Information:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Sent to Customer \_\_\_\_\_ Date Returned to Mtn. Crane \_\_\_\_\_

Additional information may be required as the lift plan is being compiled, this may require site visits, specific document requests, phone calls, emails etc.

**This lift plan request form is to be filled out by the customer. It is designed to clearly provide Mountain Crane Engineering (MCE) the information needed to build a lift plan that meets the needs and expectations of the customer and to minimize cost, inefficiencies and conflict due to inadequate or incorrect information. MCE will do everything possible to provide complete, professional and accurate lift plans given the information provided herein. Mountain Crane understands that some information is unavailable or may change from what is included in this request form and when it was provided. MCE will make adjustments as needed to provide updated plans.**

*-Any questions specific to lift plans should be directed to the Engineering Department at Mountain Crane-*

Mountain Crane Engineering rates apply (\$85/hr) and may include:  
Site visit, Lift plan prep, Document collection, Calculations, Lift/Site/Rigging Drawing sketches, Reviews, E-mails, Revisions, Phone calls, Administration etc.

**ON TIME**

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**SAFETY COMPLIANT**

✕ Lift Plan Request Option Explanation ✕

**Basic Lift Plan (Spreadsheet):**

- A basic lift plan is one that includes specifics for load, crane configuration and capacity at maximum conditions, as well as rigging requirements based on capacity and/or site restrictions and requirements.
- A basic lift plan does not include any Mountain Crane produced drawings or sketches of the site, crane, rigging etc.

**Critical lift Plan (Full Booklet)** A Critical Lift Plan provides the following:

- Cover Page with area for signatures of Approval from specific parties.
- Table of content.
- AutoCAD drawings showing site, crane with configuration, load, radius and other crane and site specifics for the lift.
- Rigging Diagram (based on specification requirements from manufacturer or customer).
- Load Charts for cranes involved in lift. Including crane dimensions.
- Ground Bearing Pressure results.
- Suggested mat configuration (based on gbp outrigger or track results).
- Shipping/Transport plan (as needed).
- Annual certification/inspection for Cranes involved in lift.
- Rigging certifications and load charts.
- Operator CCO and other certifications/training.
- Any other specific documentation or information requested by customer.

**AutoCAD Drawing(s):**

- Mountain Crane may provide AutoCAD drawing(s) for any aspect of the job pertaining to crane lifts.

**Ground Bearing Pressures:**

- Mountain Crane may provide pressures for both under the outrigger/track and under the mat with a suggested mat configuration or with one that is either site or contractor specific.

*Any combination of the above lift plan aspects may be used, but should be clarified at initial request.*

The crane configuration, size, setup, weights, ground bearing pressures, rigging etc. is subject to change during the preliminary and planning process and as calculations are being performed. This request form is to establish a flow of information to work from and expand on.

Lift plans may be provided as preliminary, final, for review or bidding purposes. All lift plans supplied by Mountain Crane Service are confidential and proprietary. Lift plans supplied are loaned and subject to return upon demand and are not to be copied or distributed other than by Mountain Crane or by written permission. Lift plans are provided for reference and should be verified for actual on site equipment and procedures. Mountain Crane Service accepts no responsibility for any changes, additions or omissions made by others. Utilization of information contained in any Mountain Crane lift plan assumes full agreement with the above.

Customer Signature \_\_\_\_\_

Mountain Crane Rep. Signature \_\_\_\_\_

By signing, you agree to all the terms and limits expressed, written or implied herein this two page lift plan request form.

Phone: 801-282-3330	Mountain Crane Engineering	Fax: 801-282-0099
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**ON TIME**

**PREPARED**

**SAFETY COMPLIANT**